

Important information about planning additional support in school

Under Scottish law children who need extra or different help from other children their age have a right to receive additional support with their learning.

The law is called Education (Additional Support for Learning) (Scotland) Act 2004, as amended

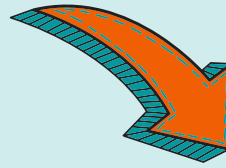
What that support looks like and how it is provided is not set out in the law which is why knowing how your child's support is planned is so important.

Good to know: here are five things you need to know about planning:

- 1 Schools and nurseries plan and keep under review all pupils' learning and development. This is called 'personal learning planning'.
- 2 If your child needs extra help with their learning, they may need more individualised planning.
- 3 Planning should be an ongoing process that helps your child's school or nursery keep track of your child's learning and development.
- 4 It can help people who work with your child make sure the right support is in place.
- 5 Planning will look different depending on your child's needs.

Planning additional support for your child may involve:

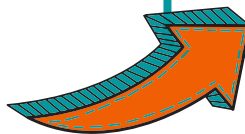
- setting targets or goals for your child
- deciding what needs to be done or what help is needed for your child to achieve those goals
- setting a date for reviewing your child's progress towards these agreed goals
- reviewing progress on the agreed date
- updating the targets or goals based on learning from the review.



These can include goals about learning but also about things like behavior, how they spend time during breaks and lunch or taking part in activities.

Depending on your child's needs, informal discussions with their class or guidance teacher may be all that is needed. But for some children it can be helpful to have a written plan — sometimes called an individual educational programme (IEP) or Additional Support Plan (ASP).

Enquire has lots of information about planning on our website: www.enquire.org.uk



For children with complex needs that need more significant planning (involving practitioners from education as well as other agencies like health or social work) they may require a co-ordinated support plan (CSP). (A CSP is a legal document used to help co-ordinate support across different agencies.)

If you feel your child's needs are not being met it can be helpful to speak to your child's school about how they are identifying and planning your child's needs. You can ask for a planning meeting or if your child has a written plan, ask for it to be reviewed.

Enquire contact details:

Please get in touch with our helpline using our website contact form www.enquire.org.uk/contact or call us on 0345 123 2303

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